

KIPP LA Schools

Resource Specialist Teacher (Itinerant)

About KIPP LA Schools

KIPP LA Schools is a non-profit organization that operates free, open-enrollment, college-preparatory public charter schools. Our schools, which serve elementary and middle school students in East and South Los Angeles, are part of the national KIPP (Knowledge Is Power Program) network of 109 schools in 20 states and DC. KIPP schools are dedicated to preparing students in underserved communities for success in college and in life.

KIPP LA's mission is to teach the academic skills, foster the intellectual habits, and cultivate the character traits needed for our students to thrive in high school, college, and life. Through the success of our students, the KIPP LA team and family will serve as a model of excellence and collaborate with others to raise the quality of education in Los Angeles.

KIPP LA's schools feature a "no shortcuts, no excuses" philosophy and a strong culture of achievement. Our curricula are designed to provide students a well-rounded education, with sufficient time dedicated to academics, the arts, enrichment, and physical education. KIPP LA's educators are committed to continually improving their teaching skills, and to giving students the support and motivation they need to excel in school and beyond.

In the 2011-12 school year, KIPP LA operates five schools – three elementary and two middle schools – and serves approximately 1,635 students. Our annual consolidated operating budget is approximately \$18.5 million. By approximately 2020, KIPP LA will grow to 14 schools serving more than 6,000 students in kindergarten through eighth grade.

Job Overview

The Resource Specialist Teacher will provide individualized instruction and support to students with special needs at multiple campuses in South and East Los Angeles. S/he will dually report to the Director of Special Education and the School Leader.

Responsibilities

- Provide individualized instruction and support to students with special needs;
- Support general education teachers and administrators to implement appropriate strategies to meet the needs of student with IEPs;
- Manage compliance of accommodations and modifications for students with IEPs in the general education classroom and during Special Education service time;
- Provide accommodated testing conditions for classroom and standardized testing;
- Administer formal and informal academic assessments;
- Analyze assessment results to drive and inform instruction and IEP development;
- Develop and implement appropriate behavior management techniques for students with special needs;
- Ensure student achievement and progress towards IEP goals;

- Complete progress reports in accordance with district guidelines;
- Develop IEPs in accordance with federal, state and district standards;
- Create and maintain Special Education documentation as required by federal state and district regulations;
- Manage IEPs and service trackers in Welligent;
- Ensure IEP timeline compliance of assigned caseload;
- Manage relationships with outside vendors to ensure students receive all prescribed services in their IEPs (i.e. Occupational Therapy, Language and Speech, etc.);
- Coordinate formal assessments for related services with KIPP providers and outside vendors;
- Schedule and facilitate IEP meetings in a collaborative and professional manner;
- Develop positive relationships with parents and families to engage them in the IEP process;
- Influence the RTI process and participate in SST meetings;
- Manage and/or assist with the development of 504 plans;
- Maintain knowledge of current Special Education regulations and best practices

Qualifications and Desired Characteristics

- Possession of a valid internship, Level I or Level II Education Specialist (Mild/Moderate) credential;
- Possession of a Bachelors Degree from an accredited institution of higher learning;
- Demonstrated success teaching students from educationally underserved areas;
- Two years of successful, full time teaching experience in Special Education preferred;
- Possession of either BCLAD or CLAD certification is highly desirable;
- Knowledge of Welligent system preferred;
- Excellent organizational, planning, and implementation skills;
- Ability to manage the ambiguity and multiple priorities inherent in an entrepreneurial environment;
- Relentless results-orientation;
- Ability to communicate and interact effectively with multiple constituencies;
- Excellent written, communication and presentation skills;
- High proficiency in Microsoft Excel, PowerPoint, Word, and Outlook;
- Initiative; leadership and tenacity;
- Able to stay positive through challenges;
- Detail-oriented team player willing to roll up sleeves and get the job done;
- Unquestioned integrity and commitment to KIPP LA's Mission and Community.

Salary & Benefits

We offer a competitive salary depending on experience and qualifications. This is a full-time, exempt position. The start date for this position is March 1, 2012.

To Apply

Please visit <http://go.kippla.org/lead> to complete an application. You will be required to submit a formal cover letter and resume.

KIPP LA is strongly committed to hiring a diverse and multicultural staff and we encourage applications from traditionally under-represented backgrounds. KIPP LA does not discriminate on the

basis of race, color, gender, handicap, age, religion, sexual orientation, national, ethnic origin, or any other reason prohibited by state or federal law.