

KIPP LA Schools

Part-Time Intervention Specialist

About KIPP LA Schools

KIPP LA Schools is a non-profit organization that operates free, open-enrollment, college-preparatory public charter schools. Our schools, which serve elementary and middle school students in East and South Los Angeles, are part of the national KIPP (Knowledge Is Power Program) network of 109 schools in 20 states and DC. KIPP schools are dedicated to preparing students in underserved communities for success in college and in life.

KIPP LA's mission is to teach the academic skills, foster the intellectual habits, and cultivate the character traits needed for our students to thrive in high school, college, and life. Through the success of our students, the KIPP LA team and family will serve as a model of excellence and collaborate with others to raise the quality of education in Los Angeles.

KIPP LA's schools feature a "no shortcuts, no excuses" philosophy and a strong culture of achievement. Our curricula are designed to provide students a well-rounded education, with sufficient time dedicated to academics, the arts, enrichment, and physical education. KIPP LA's educators are committed to continually improving their teaching skills, and to giving students the support and motivation they need to excel in school and beyond.

In the 2011-12 school year, KIPP LA operates five schools – three elementary and two middle schools – and serves approximately 1,680 students. Our annual consolidated operating budget is approximately \$18.5 million. By approximately 2020, KIPP LA will grow to 14 schools serving more than 6,000 students in kindergarten through eighth grade.

About KIPP Comienza Community Prep

KIPP Comienza Community Prep is a college-preparatory public charter school in Southeast Los Angeles currently serving approximately 210 kindergarten and first grade students. We will add a grade level every year until serving approximately 500 K through fourth grade students in 2014.

School Vision

KIPP Comienza Community Prep is built on the belief that great schools and strong relationships transform communities; through character development, rigorous standards-based instruction and learning experiences beyond school walls, our students will become active leaders who take pride in their community and have access to choice and opportunity in order to ignite transformative change.

Job Overview

The Intervention Specialist role is an instructional staff position at KIPP Comienza Community Prep. While exemplifying the KIPP Comienza school values--courage, *ganas*, honor and reflection-- the Intervention Specialist will work collaboratively with peers and the School Leader to develop and teach intervention and accelerated small-group lessons to kindergarten and first grade students.

The Intervention Specialist will own clear student achievement goals by learning cycle for a consistent portfolio of students as well as weekly or bi-weekly goals for students who need short-term intervention support. This position is part-time—approximately 15-20 hours per week. Additional support may be required by way of class coverage, either for a period or school day. This position may turn into a full-time lead teacher position for the upcoming school year if the candidate is interested and demonstrates capacity.

In order to meet goals, the Intervention Specialist would attend weekly planning meetings, professional development sessions and have weekly check-ins with their manager. Manager will provide on-going feedback and will observe the Intervention Specialist deliver lessons weekly.

Responsibilities

- Be on campus during assigned on-duty hours Monday through Thursday;
- Actively participate in school-wide and individual professional development;
- Submit lesson plans, data, or other assignments in accordance with deadlines;
- Support planning and attend designated school functions outside of school hours;
- Support the constant learning of students in other learning spaces on and off-campus (i.e. playground, cafeteria, field trips, etc.);
- Exemplify school values and operate under school-wide norms and expectations;
- Uphold the Commitment to Excellence;
- Seek and implement feedback from stakeholders (parents, peers, manager, etc.) and offer feedback in an honest, respectful, and timely way;
- Work relentlessly to meet development and functional goals;
- Communicate goals in order to invest stakeholders (parents, students, staff, etc.)
- Create rigorous and engaging cycle, weekly, and daily lesson plans;
- Maintain a productive, organized, safe, neat, and focused learning environment;
- Model, integrate and teach KIPP Comienza's school values;
- Administer formal and informal assessments to inform instruction and grouping;
- Provide necessary accommodations and modifications for the growth and success of all students;
- Build relationships with families and keep them well-informed about student progress through daily feedback, quarterly report cards, home visits and parent/teacher conferences;
- Ensure intervention program is aligned with school vision, values and goals; and
- Other duties as assigned.

Qualifications and Desired Characteristics

- BA or BS required;
- Possession of a valid internship, preliminary, or clear multiple subject teaching credential;
- Bilingual in English and Spanish preferred, but not required;
- Two years of successful full-time teaching experience serving a similar student population;
- Excellent organizational, planning and implementation skills;
- Ability to manage ambiguity and multiple priorities inherent in entrepreneurial environments;
- Relentless results-orientation and strong sense of purpose;
- Ability to establish relationships and communicate effectively with multiple constituencies;

- Reflective and able to execute in an efficient and effective manner with managers, peers and support personnel; and
- Unquestioned integrity and commitment to KIPP Comienza's vision, mission, and values.

Salary & Benefits

We offer a competitive salary commensurate with experience and qualifications. This is a part-time, non-exempt position of approximately 15-20 hours per week.

To Apply

Please visit <http://go.kippla.org/noninstructionalapp> to complete a job application. You will be asked to include your resume and a detailed cover letter demonstrating your interest in working for KIPP LA Schools.

KIPP LA Schools is strongly committed to hiring a diverse and multicultural staff, and we encourage applications from traditionally under-represented backgrounds. KIPP LA does not discriminate on the basis of race, color, gender, handicap, age, religion, sexual orientation, national origin, ethnic origin, or any other reason prohibited by state or federal law.